

Minutes of the 18th Annual Meeting of the Board of Directors of
The World Atlatl Association
Ulm Pishkun Buffalo Jump State Park
Ulm, Montana
June 24, 2005

The meeting was called to order by President Ron Mertz at 6:10 p.m. Friday, June 24, 2005.

Roll Call: Officers present – President Ron Mertz, Appointed Vice President John Whittaker, Executive Secretary Lori Majorsky; Directors present – Steve Cabaraux, Gary Fogelman, Anita Lukes, Bob Sizemore, Bill Tate.

The minutes had been pre-read by all. Corrections were made to both the minutes and the bylaws. Corrected copies are attached.

During discussion, a motion was made by John Whittaker that the editor of “The Atlatl” should be a member of the Board of Directors. Bill Tate seconded the motion. Motion carried.

Executive Treasurer Richard Lyons was unable to attend, so the Financial Report was presented on his behalf by Anita Lukes. Beginning Balance as of July 1, 2004 was \$4,913.66. Ending Balance as of June 15, 2005 was \$3,873.84.

Voting by mail was discussed as an alternative to voting in person for members who can't be present at the annual meeting. Several concerns were discussed, including the cost of postage and whether the WAA should mail out ballots vs. their inclusion in the newsletter, how to make sure each member votes only once, and when mailed ballots should be due. A set of voting rules was passed, as follows:

1. A slate of candidates, and mail-in ballot, and any proposed bylaw amendment shall be printed in a newsletter as determined by the board.
2. A member cannot give their ballot to anyone else nor allow anyone else to fill out their ballot.
3. All ballots must be returned to the Executive Secretary by a date stated on the ballot as determined by the board.
4. Individual memberships and Institutional memberships are entitled to one vote. Family memberships are entitled to one vote for each family member living within the immediate household who will be 18 years of age at the time set for the WAA Annual Meeting.
5. For a ballot to be counted it must be returned in an envelope marked “ballot” on the back and signed on the back by each person who has a ballot enclosed.
6. If a member chooses not to vote by mail-in ballot, they may cast their vote at the WAA Annual Meeting before the vote tally starts, or by submitting their ballot to the Executive Secretary.
7. The Executive Secretary shall see that the returned ballots are kept unopened and are available to the WAA Annual Meeting for counting.
8. At the Annual Meeting a Tally Committee of three WAA members shall be appointed by the President. At a designated time, they will take the envelopes containing the ballots and check the return address and signature on the back against the membership list to make sure it is from a qualified voter. They will put a check mark by that name on the membership list to show that they have voted. After all the envelopes have been certified as qualified by checking the membership list, the Tally Committee will open the envelopes and remove the ballots. All the ballots shall be placed together in a random manner to assure privacy. When all the ballots have been gathered together, including ballots cast at the meeting, the tally of votes shall commence.

9. When the Tally Committee has finished the count they will fill out the tally sheet and present it to the President, who will announce the results.

Amendments to the Bylaws:

Proposed for adoption under Article 2, Section 5: "Voting for the Association's Board of Directors and any proposed amendment or revision of the bylaws can be by mail or in person at the WAA annual meeting. The administrative procedure governing the election shall be set by the Board of Directors." Anita Lukes moved to bring this into discussion. Gary Fogelman seconded it. No discussion was made. Anita Lukes moved to accept the proposal as is. John Whittaker seconded it. Motion carried.

Proposed for adoption under Article 7, Section 2, to supplant line 3: "Additional nominations may be made during the year, by any member, with the consent of the nominee, by written submission to the Executive Secretary. The Executive Secretary shall forward all nominations to the Nominating Committee. Nominations will be accepted until March 1 of the year in which the election will be held. After the nominations are received the Nominating Committee shall form a slate of candidates to be published in the April newsletter." Gary Fogelman moved to bring this into discussion. Bob Sizemore seconded it. Discussion ensued about how specific the dates should be. The proposal was changed to read, "Additional nominations may be made during the year, by any member, with the consent of the nominee, by written submission to the Executive Secretary. The Executive Secretary shall forward all nominations to the Nominating Committee. Nominations will be accepted until a date determined annually by the Board of Directors. After the nominations are received the Nominating Committee shall form a slate of candidates to be published in the newsletter." Bob Sizemore moved to accept the revised proposal. Gary Fogelman seconded the motion. Motion carried.

Proposed for adoption under Article 5, Sections 4 and 5: "The duties of maintaining the membership list shall be transferred from the Executive Secretary to the Executive Treasurer." Bill Tate moved to bring this into discussion. Bob Sizemore seconded the motion. No discussion was made. Bill Tate moved to accept the proposal as is. Bob Sizemore seconded the motion. Motion carried.

Proposed for adoption under Article 6, Section 3: "The Executive Secretary and Executive Treasurer shall serve a term of three (3) years." John Whittaker moved to bring this into discussion. Anita Lukes seconded the motion. No discussion was made. John Whittaker moved to accept the proposal as is. Anita Lukes seconded it. Motion carried.

Proposed for adoption under Article 7, Section 7: "The specific publication to be used for reference on all procedural matters shall be *Webster's New World Robert's Rules of Order (Simplified and Applied)*." Bob Sizemore moved to bring this into discussion. Gary Fogelman seconded the motion. It was decided that "Second Edition" should be added to the description of the book, so that the proposal reads, "The specific publication to be used for reference on all procedural matters shall be *Webster's New World Robert's Rules of Order (Simplified and Applied)*, 2nd Edition." Bob Sizemore moved to accept the revised proposal. Gary Fogelman seconded it. Motion carried.

Proposed to supplant the existing Article 10: "Amendments to the Association bylaws shall require previous notification, be approved by a majority of the Board of Directors at a WAA meeting where a quorum is represented, and ratified by a two-thirds vote of approval by the general membership." Gary Fogelman moved to bring this into discussion. Bob Sizemore

seconded the motion. Discussion involved clarifying what two-thirds meant – two-thirds of those present, or of the entire membership? It means two-thirds of the votes cast. The proposal was amended to read “Amendments to the Association bylaws shall require previous notification, be approved by a majority of the Board of Directors at a WAA meeting where a quorum is represented, and ratified by a two-thirds vote of approval cast by the general membership.” Gary Fogelman moved to accept the revised proposal. Bob Sizemore seconded the motion. Motion carried. Bill Tate abstained.

Proposed for adoption under Article 7, Section 3: “Special meetings may be held by e-mail. The procedures to be followed during e-mail meetings shall be set by the Board of Directors.” Gary Fogelman moved to bring this into discussion. Bob Sizemore seconded the motion. After some discussion no changes were made. Gary Fogelman moved to accept the proposal as is. John Whittaker seconded the motion. Motion carried.

Margie Takoch suggested that a committee be formed to write up procedures for e-mail meetings. Ron Mertz asked Bob Sizemore if he would be the chairman of the committee. Bob agreed. It was suggested that Richard Lyons and possibly Dennis Lantz be additional members of the committee. The committee is to write up proposed procedures for board meetings by e-mail and present them to the Board of Directors at the Cahokia event in September 2005.

Bob Sizemore moved that a permanent record of the outcome of the general election be kept. Anita Lukes seconded it. Voted not to accept it.

Gary Fogelman moved that a list of “Standing Rules” that are passed by the Board of Directors be kept, with a copy provided for each board member. Bob Sizemore seconded it. After discussion about having all motions in the minutes, this proposal was deemed unnecessary. Voted not to accept it.

John Whittaker made a motion that a statement about hunting be written stating that the WAA supports efforts to legalize hunting with atlats and is a clearinghouse for information, although it does not actively engage in lobbying. Bob Sizemore seconded the motion. Motion carried with one opposition from Bill Tate.

There was discussion regarding ways to increase membership. Ideas discussed were: strengthening state organizations, fees for ISACs, a separate category of student memberships (at a reduced price), and having demonstrations at all events. No motions made.

There was discussion regarding guidelines about material posted on the Community Zero website. No motions made.

There was discussion regarding the WAA website and how it can be made more appealing. No motions made.

Bob Sizemore moved to adjourn the meeting. Bill Tate seconded it. Motion carried.

Meeting adjourned at approximately 10:30 p.m.

Respectfully submitted,

Courtney Birkett
WAA Executive Secretary

9/4/2005

Minutes of the Eighteenth Annual Meeting of the WAA Membership
Ulm Pishkun Buffalo Jump State Park
Ulm, Montana
June 25, 2005

Treasurer's Report: Starting balance on June 1, 2004 was \$4,913.66. Income during the fiscal year was \$5071.28, and expenses were \$6111.10. Ending balance at the time of the meeting was \$3,873.84. This represents a loss of approximately \$1000 over the fiscal year, due mostly to a drop in membership and in shirt and pin sales. Additionally, the cost of printing the newsletter has gone up to \$1.75 per issue.

New Business:

Correction of 2004 minutes and bylaws. The statement in Article 6, Section 4, stating that the editor of the newsletter should serve on the board of directors, was stricken from the bylaws.

Bylaw amendments. The bylaws to be amended were as follows:

Article 2, Section 5: "Voting for the Association's Board of Directors and any proposed amendment or revision of the bylaws can be by mail or in person at the WAA annual meeting. The administrative procedure governing the election shall be set by the Board of Directors."

Article 7, Section 2: "Additional nominations may be made during the year, by any member, with the consent of the nominee, by written submission to the Executive Secretary. The Executive Secretary shall forward all nominations to the Nominating Committee. Nominations will be accepted until a date determined annually by the Board of Directors. After the nominations are received the Nominating Committee shall form a slate of candidates to be published in the newsletter."

Article 5, Sections 4 and 5: "The duties of maintaining the membership list shall be transferred from the Executive Secretary to the Executive Treasurer."

Article 6, Section 3: "The Executive Secretary and Executive Treasurer shall serve a term of three (3) years."

Article 7, Section 7: "The specific publication to be used for reference on all procedural matters shall be *Webster's New World Robert's Rules of Order (Simplified and Applied)*, 2nd Edition."

Article 10: "Amendments to the Association bylaws shall require previous notification, be approved by a majority of the Board of Directors at a WAA meeting where a quorum is represented, and ratified by a two-thirds vote of approval cast by the general membership."

Article 7, Section 3: "Special meetings may be held by e-mail. The procedures to be followed during e-mail meetings shall be set by the Board of Directors."

The amendments to the bylaws were approved by a majority of the membership present.

John Whittaker's statement regarding hunting with the atlatl was presented to the membership. A motion to accept the statement carried. The statement reads as follows:

The WAA supports efforts to legalize the atlatl for responsible hunting. As an organization, we include members involved in all aspects of this ancient weapon, and act as a clearinghouse for all kinds of information relating to atlatls on our webpage, community zero, and in our newsletter.

While the organization does not engage in lobbying, we can provide contacts and evidence of the effectiveness of the atlatl to those who are working on this issue.

The names of nominees for various positions on the Board of Directors as well as for Vice President and Executive Secretary were announced. Nominations accepted for officers were: Vice President: John Whittaker from Iowa, Executive Secretary: Courtney Birkett from Virginia. No other nominations were received for these positions.

Nominations accepted for Board of Directors: Jean Jacques Durancet from France, Daryl Hrdlicka from Minnesota, Trena Pikyavit from Utah, Margie Takoch from Ohio, and Bill Tate from Colorado.

While the ballots were counted, suggestions on how to improve membership were requested. The importance of trying to sign up new members at events and of having membership forms on hand was emphasized. John Whittaker moved to authorize a rewriting of the membership application form and its production in a form suitable for distribution to event organizers. Margie Takoch seconded the motion. Motion carried.

Election results were as follows: Vice President John Whittaker, Executive Secretary Courtney Birkett, Board of Directors Members Jean Jacques Durancet, Daryl Hrdlicka, Trena Pikyavit, Margie Takoch, and Bill Tate.

Someone asked if it would be possible to have some free memberships to distribute.

Margie Takoch encouraged everyone to send writeups of events, no matter how small, to the newsletter.

Ron Mertz reminded everyone of the existence of the Community Zero website. John Whittaker encouraged everyone to send photos or notices about atlatl displays encountered in museums, etc.

The President's Award was given to Jim Ray.

Respectfully submitted,

Courtney Birkett
WAA Executive Secretary

9/13/2005

Minutes of a Special Board Meeting of the Board of Directors of
The World Atlas Association
Ramada Inn
Collinsville, Illinois
September 24, 2005

The meeting was called to order by President Ron Mertz at 10:30 p.m. Saturday, September 24, 2005.

Officers present – President Ron Mertz, Vice President John Whittaker, Executive Secretary Courtney Birkett, Executive Treasurer Richard Lyons; Director present – Anita Lukes.

The Nominating Committee was briefly discussed. No committee was formed at the annual meeting, but the President will form one before next year's meeting in enough time for nominations to appear in the July newsletter. Richard Lyons moved to make June 1 the last date to accept nominations for the Board of Directors. Anita Lukes seconded the motion. Motion carried.

Rules for voting by mail were reviewed and some minor changes made to the wording. The revised rules read as follows:

1. A ballot of candidates and any proposed bylaw amendment shall be printed in the newsletter preceding the annual meeting by at least thirty days.
2. A member cannot give their ballot to anyone else nor allow anyone else to fill out their ballot.
3. All ballots must be returned to the Executive Secretary postmarked at least 15 days before the annual meeting.
4. Individual memberships and Institutional memberships are entitled to one vote. Family memberships are entitled to one vote for each family member living within the immediate household who will be 18 years of age at the time set for the WAA Annual Meeting.
5. For a ballot to be counted it must be returned in an envelope marked "ballot" on the back and signed on the back by each person who has a ballot enclosed.
6. If a member chooses not to vote by mail-in ballot, they may cast their vote at the WAA Annual Meeting before the vote tally starts.
7. The Executive Secretary shall see that the returned ballots are kept unopened and are available to the WAA Annual Meeting for counting.
8. At the Annual Meeting a Tally Committee of three WAA members shall be appointed by the President. At a designated time, they will take the envelopes containing the ballots and check the return address and signature on the back against the membership list to make sure it is from a qualified voter. They will put a check mark by that name on the membership list to show that they have voted. After all the envelopes have been certified as qualified by checking the membership list, the Tally Committee will open the envelopes and remove the ballots. All the ballots shall be placed together in a random manner to assure privacy. When all the ballots have been gathered together, including ballots cast at the meeting, the tally of votes shall commence.
9. When the Tally Committee has finished the count they will fill out the tally sheet and present it to the President, who will announce the results.

Rules for e-mail meetings were discussed. Two versions of procedures for these meetings had been developed, one by Bob Sizemore and one by Richard Lyons. Though both versions adequately covered the same issues, the version prepared by Richard Lyons was preferred because of its greater simplicity. There was some discussion of the time zones involved, and it was decided to set the Eastern time zone as the default instead of basing timetables on the

location of the President or of the members involved. These procedures will be in place for one year, subject to modification. John Whittaker moved to accept the procedures with the modification regarding time zones, subject to revision if needed. Motion carried. A copy of the procedures is attached.

The approval of new wares with the WAA logo was discussed. It was thought that the Executive Committee should review and approve the use of the logo on merchandise. John Whittaker moved that this be made a standing rule. Ron Mertz thought that the Executive Committee should approve any money spent on merchandise. Richard Lyons moved that the Executive Committee approve any use of the logo or expenditures involving WAA merchandise. John Whittaker seconded it. Motion carried.

New patches with the revised logo were approved. Having more Grand Champion plaques made was also approved.

It was reported that Margie Takoch has looked into a new printer for the newsletter in order to cut costs in that area.

The topic of revisions to the brochure and membership form was brought up. A space for e-mail address should be added to the membership form, along with the WAA webpage address. It was reported that Bill Tate also wanted the addition of "since 1987."

John Whittaker mentioned that the numerous ads on the online event calendar were very annoying. Courtney Birkett will look into incorporating the calendar into the main WAA website (it is currently linked from another host). This would eliminate the ads.

It was mentioned that the membership application should be printed in the newsletter, possibly on the back.

Meeting adjourned at approximately 11:00 p.m.

Respectfully submitted,

Courtney Birkett
WAA Executive Secretary

10/18/2005