

# **The Bylaws of the World Atlatl Association**

## ARTICLE 1-OFFICE

The principle office of the association shall be the same as-the office of the registered agents of the corporation.

## ARTICLE 2-MEMBERSHIP

Section 1-Membership in the association shall be open to all individuals, groups of individuals, organizations, institutions, and businesses who are in sympathy with the objectives and purposes of the association and agree to reasonable rules and regulations adopted by the Board of Directors.

Section 2-New, active membership shall be granted to anyone who has submitted a completed membership application to the Executive Treasurer and paid the annual membership dues.

Section 3-The following categories of membership are established and votes designated for each category:

A. Individual-One person: one (1) vote.

B. Family-Any member of an immediate family living on the same property: Each family member eighteen (18) years of age or older will have one (1) vote.

C. Institutional-Groups of individuals, organizations, institutions, and businesses: One (1) vote.

D. Supporting: One (1) vote.

E. Contributing: One (1) vote.

F. Honorary: No dues and no vote.

G. Exchange: Exchange of newsletters with another organization. No dues and no vote.

H. Fellowship-Lifetime membership: No dues and one (1) vote.

Section 4-Annual dues for each membership category may be changed by the Board of Directors at annual or special meetings. Dues shall not be pro-rated for less than the calendar year, and members shall be entitled to all subsequent newsletters.

Section 5-Voting for the Association's Board of Directors and any proposed amendment or revision of the bylaws can be by mail or in person at the WAA annual meeting. The administrative procedure governing the election shall be set by the Board of Directors.

## ARTICLE 3-CONDUCT

Section 1-During atlatl events, members are expected to maintain high standards of conduct, morality, and integrity. Members must recognize the needs of others, allow for personal

differences, and adhere to the WAA safety rules. The WAA fully supports the rules and regulations of the event host or sponsoring party or parties.

Section 2-Members are to abstain from the use of substances that could impair their physical and/or mental abilities during a contest. The Executive Committee through a majority vote, may suspend or revoke the membership of any person not adhering to the WAA code of behavior listed above.

#### ARTICLE 4-BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

Section 1-The Board of Directors shall consist of a President, Vice President, Executive Secretary, and an Executive Treasurer, plus, additional members for a total of twelve (12). The Directors shall be elected at an annual meeting and will serve until their term expires.

Section 2-The Executive Committee shall consist of the President, Vice President, Executive Secretary, and the Executive Treasurer. The Executive Committee may meet apart from the Board of Directors to conduct the day to day affairs and business of the Association.

Section 3-The board of Directors shall provide the rules, regulations, and direction for the Association.

Section 4-A vacancy on the Board of Directors or Executive Committee shall be filled with an appointment by the President and the appointee will serve until the next annual meeting when a Director or Executive Committee member shall be duly elected.

Section 5-Any member of the Association, who is eighteen (18) years of age or older, is eligible to hold office as a member of the Board of Directors or Executive Committee. It is a Board of Directors and, Executive Committee qualification that he/she agree to attend at least one scheduled annual meeting of the Board of Directors during their term of office or be replaced as a Director or Committee member. One of the twelve (12) existing Board of Directors positions is designated as a non-U. S. member position and with the attendance requirements exempted.

Section 6-All Presidents, after their term of office has expired, will be considered Honorary Directors for a period of five (5) years. provided their membership remains current. As members, Honorary Directors continue to have one (1) vote. Honorary Directors have no attendance requirements and are not factors in a quorum.

#### ARTICLE 5-OFFICERS

Section 1-The officers of the Association shall be the members of the Executive Committee. These officers shall be elected by the members of the Association at an annual meeting. The offices of Executive Secretary and Executive Treasurer may be held by one person and two persons may hold the same office.

Section 2-The President shall serve as Chief Executive Officer of the Association. The President shall be subject to the direction, supervision, and vote of the Board of Directors. The President shall have active and general control of the affairs and business of the Association. The President shall perform all duties incident to the office and such other

duties as may be assigned by the Board of Directors.. The President shall appoint all committees.

Section 3-The Vice President shall exercise the duties of the President in the absence of the President, and shall perform all duties incident to the office, and such other duties as may be assigned by the President or the Board of Directors.

Section 4-The Executive Secretary shall keep appropriate minutes of the proceedings of the meetings of the Board of Directors; shall fairly issue and post all official notices as required by the Board of Directors, and the law; shall act as custodian of the Association records and Association seal; shall affix the official seal, (logo), to all documents. The Executive Secretary shall maintain the verbal and written correspondence of the Association; shall issue news media releases; shall encourage recruitment of new members and maintain an adequate supply of membership forms to be made available to the general public at convenient times and locations; may maintain and sell items to the membership at a discount to the members and profit to the Association. The Executive Secretary shall be a co-signer on the WAA Checking account; perform all duties incident to the office, and such other duties as may be assigned by the President or Board of Directors.

Section 5-The Executive Treasurer shall maintain the membership list as they collect the annual dues and keep a record of their collection by name, address, and date of payment. The membership list shall be available to only the Board Members and those determined by the Executive Board; shall promptly notify the Executive Secretary of the names and addresses of those who have paid their dues; shall maintain an up-to-date financial journal of all cash, checks, receipts, and accounts due of the Association; shall keep an insured bank account and a complete record of deposits and withdrawals; shall compile and issue a financial report of the Association as required by the Board of Directors and the law; shall issue an annual financial report of the Association at an annual meeting, and shall perform all duties incident to the office and such other duties as may be assigned by the President or the Board of Directors.

Section 6-There shall be no financial compensation to any member of the Association other than reimbursement for actual documented expenses related to the activities of the Association. Reimbursement for any and all expenditures over fifty dollars (\$50.00) by members, will require pre-approval by the Executive Committee.

Section 7-Additional offices may be created by the vote of the Board of Directors.

## ARTICLE 6-TERM OF OFFICE

Section 1-The President and Vice-President shall serve a term of two (2) years.

Section 2-Each member of the Board of Directors shall serve a term of three (3) years. In order to maintain continuity and focus on Association affairs, the terms will be on a staggered basis.

Section 3-The Executive Secretary and Executive Treasurer shall serve a term of three (3) years.

Section 4-Terms of office shall begin on January 1 of the year following one's election to office and shall end on December 31 of the year one's term expires.

#### ARTICLE 7-MEETINGS

Section 1-One (1) annual meeting in each calendar year shall be conducted by the Board of Directors. The time and location of the annual meetings will be determined by a committee. General membership attendance will be a consideration in determining the time and location of the annual meetings. Fair notice of the annual meetings shall be issued by the Executive Secretary and published in the newsletter, "The Atlas". Annual meetings are open to the general membership of the Association.

Section 2-The President shall, before each annual meeting, designate a nominating committee of at least three (3) voting members. The nominating committee shall obtain the verbal or written consent of the nominee before submitting the name for voting by the membership. Additional nominations may be made during the year, by any member, with the consent of the nominee, by written submission to the Executive Secretary. The Executive Secretary shall forward all nominations to the Nominating Committee. Nominations will be accepted until a date determined annually by the Board of Directors. After the nominations are received the Nominating Committee shall form a slate of candidates to be published in the newsletter.

Section 3-Special meetings of the Board of Directors and/or Executive Committee may be held only at the call of the President. Special meetings will be utilized only to conduct business of such nature, that would preclude waiting for a scheduled annual meeting. Special meetings may be held by e-mail. The procedures to be followed during e-mail meetings shall be set by the Board of Directors.

Section 4-A quorum for an annual or special meeting of the Board of Directors shall be four (4) Directors present. A simple majority of more than one half of the vote of the Directors present at any annual or special meeting shall constitute an act of the Association. The President shall not vote except in the case of a tie.

Section 5-The President shall preside at the annual and special meetings of the Board of Directors and/or Executive Committee.

Section 6-Changes to the time, date, or location of a previously scheduled annual or special meeting must be approved by the President. Fair and appropriate notice of changes will be issued by the Executive Secretary.

Section 7-All Meetings of the Board of Directors, the Executive Committee, and the General Membership shall be conducted according to Roberts Rules of Order. The specific publication to be used for reference on all procedural matters shall be "Webster's New World - Robert's Rules of Order (Simplified and Applied)/2<sup>nd</sup> Edition."

#### ARTICLE 8-FISCAL YEAR

The fiscal year shall be from July 1st of each year to June 30th of the following year.

#### ARTICLE 9-ENDORSEMENT POLICY

Membership in the World Atlatl Association does not imply endorsement and/or sponsorship by the Association of any product manufactured and sold by a member or any other person or company, unless specifically authorized by a vote of the Board of Directors and verified by a written statement of approval and authorization.

#### ARTICLE 10-AMENDMENTS

Amendments to the Association bylaws shall require previous notification, be approved by a majority of the board of Directors at a WAA meeting where a quorum is represented, and ratified by a two-thirds vote of approval cast by the general membership.

#### ARTICLE 11-DISSOLUTION

Dissolution of the Association shall be by a three-quarters majority written vote of all the members of the Board of Directors. The final Board of Directors shall conduct the dissolution of the Association according to the constitution of the Association. Assets are to be distributed according to the constitution of the Association.

#### ARTICLE 12-NOTICE OF AMENDMENTS

These By-laws of the World Atlatl Association were amended by a two-thirds vote of the general membership at an Annual Meeting of the Association at Valley of Fire State Park, Nevada on April 5, 2008.